



PERMIT INFORMATION SHEET

EVENT

EVENT LOCATION:

NAME:

ADDRESS:

CITY, STATE, ZIP

NAME OF EVENT:

TYPE OF EVENT

(i.e., private residence party,
cocktail, wedding, fundraiser, etc)

EVENT DATE(S) & TIMES:

INSTALLATION DATE & TIME:

STRIKE DATE:

TENTS/CANOPIES

QUANTITY	SIZE	# OF SIDES

_____ FIRE EXTINGUISHERS

_____ 'NO SMOKING' SIGNS

_____ HEATERS

_____ ILLUMINATED 'EXIT' SIGNS

_____ W/BATTERY BACK-UP

_____ OCCUPANCY LOAD

OTHER EQUIPMENT:

NO COOKING IN TENT

NO SMOKING

NO OPEN FLAME

ADDITIONAL COMMENTS:

CLIENT INFORMATION

INSTALLED FOR:

NAME

ADDRESS

CITY, STATE, ZIP

INSTALLED BY:

COMPANY NAME

ADDRESS

CITY, STATE, ZIP

PHONE NUMBER

CONSULTANT

TENT PERMIT FEES	
0-400 SQ. FT.	\$171.20
401-2000 SQ. FT.	\$230.20
2001-5000 SQ. FT.	\$545.80
OVER 5000 SQ. FT.	\$0.10 per sq. Ft.

